

**ARC FORM 1**  
**CONSTRUCTION AND/OR EQUIPMENT PROJECT APPLICATION**

Submit four (4) copies of project application to State ARC Office.

**IDENTIFICATION**

|                      |                 |
|----------------------|-----------------|
| <b>Project Title</b> | <b>Location</b> |
|----------------------|-----------------|

**FEDERAL DATA**

|  |                               |  |                 |                |
|--|-------------------------------|--|-----------------|----------------|
| <b>Basic Federal Agency</b>              | <b>Federal Agency Program</b> | <b>ARC Project No.</b> (assigned by ARC Washington Office) |                 |                |
| <b>FUNDING (Specify Source)</b>          | <b>INITIAL</b>                | <b>CHANGE*</b>   | <b>REVISED*</b> | <b>% TOTAL</b> |
| ARC Funds                                |                               |  |                 |                |
| Other Federal Assistance: (list sources) |                               |  |                 |                |
|  |                               |  |                 |                |
|  |                               |  |                 |                |
| State Funds                              |                               |  |                 |                |
| Other Funds (Non Federal)                |                               |  |                 |                |
| <b>Total Eligible Project Cost</b>       |                               |  |                 |                |
| Total Ineligible Project Cost            |                               |  |                 |                |
| <b>Total Project Cost</b>                |                               |  |                 |                |

\* Use these columns only if requesting a revision to an ARC application previously submitted.

I hereby request Appalachian Act grant funds in the amount identified above and if provided, agree to apply these funds in accordance with applicable Federal laws, including Sections 224(b) and 402 of the Appalachian Act.

\_\_\_\_\_  
**Legal Name of Applicant**

\_\_\_\_\_  
**Signature of Responsible Officer**

\_\_\_\_\_  
**Date**

**STATE APPROVAL**

This Application has been evaluated and approved as meeting the requirements for assistance under the Appalachian Regional Development Act of 1965, as amended; and, where required by Executive Order No. 12372 and implementing regulations, the appropriate project review clearinghouses were given an opportunity to review the project and comment:

E.O. No. 12372 Comments Attached

E.O. No. 12372 Comments Not Made

E.O. No. 12372 Not Applicable

\_\_\_\_\_  
**SIGNATURE OF STATE ARC ALTERNATE**

\_\_\_\_\_  
**DATE**

# ARC Application Guidelines

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## ARC FORM 1 - Instructions

The ARC Form 1 is a standard form which must be completed by applicants requesting assistance from the Appalachian Regional Commission for construction projects. Applicants must complete ARC Form 1 as follows:

### Identification Section

1. Project Title. This title should be the same as the title used on the basic agency application.
2. Location: Identify only the largest political subdivisions affected (e.g., county, city).

### Federal Data Section

- I. Basic Federal Agency: Identify the federal basic agency that will administer this project for ARC (e.g., U.S. Dept. of Commerce, U.S. Dept. of Agriculture, U.S. Dept. of Housing and Urban Development, U.S. Dept. of Transportation).
- II. Federal Agency Program: Identify the basic agency program for the project (e.g., Economic Development Administration, Rural Development, Community Development Block Grant, Federal Highway Administration).
- III. ARC Project Number: Fill in if known, otherwise leave blank and this number will be assigned by ARC Washington Office.

### Funding Section

- I. Source column: Identify each source of funding involved in the project beside the appropriate category.
- II. Initial column: In this column, identify the dollar amount to be provided by each source of funding involved in the project.
- III. Change and Revised column: **Do not enter anything in these two columns unless you are completing a revised ARC full application.** If you are submitting such, identify the original dollar amount in the Initial column, and identify the dollar amount of change for each funding source and the revised total amount for each funding source in the revised column.
- IV. Percent Total: Identify the percent of the total project cost each funding source represents. If you are submitting a revision, provide the percentages for the revised budget (not the initial).

### Bottom Section

- I. Legal Name of Applicant: Self-explanatory.
- II. Address: Provide the complete address of the applicant including state and zip.
- III. Signature of Responsible Officer and Date: The signature of an authorized representative of the applicant organization, and the date signed, should be provided.
- IV. Name and Title of Responsible Officer: Type the name and title of the authorized representative of the applicant organization.
- V. State Approval: Leave blank. This will be completed by the state ARC office.